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| New Postings ~ December 1, 2016 | |  |  |  |
| **Agency** | **Position** | **Position Requirements** | **Projected Salary** | **Expiration Date** |
| **Children and Family Services, Office of (OCFS)** | **Youth Division Aide 3 Location: Youth Leadership Academy (Delaware County)** | **Minimum Qualifications:** Two years full-time experience\* in the care and programming of youth\*\* under 21 years of age;   OR two years of full-time experience\* in the care, programming and/or secure custody of residential clients in a health care, mental hygiene or correctional institutional setting;  OR an Associate’s degree AND six months experience as described above\*;   OR a Bachelor’s degree;   OR a satisfactory equivalent combination of the above education and experience requirements;   OR a high school graduation or equivalency diploma AND one year of experience\*   \*Appropriate verifiable part-time experience will be accepted on a prorated basis.  \*\*Direct-care experience with youth involved in the juvenile justice system or in an institution, camp, school, community center, youth rehabilitation program or residential center. | $19.24 per hour | **12/16/2016** |
| **Civil Service, Department of** | **Project Coordinator – Exam System Modernization Location: Albany** | **Minimum Qualifications:**  Bachelor’s degree and at least five years of experience in governmental administrative operations. Project Management experience is highly desirable. Two years substitute experience for a bachelor’s degree; one additional year substitute experience for a master’s degree. Specifically, the incumbent will be required to:  • Attend project meetings as the lead representative for Testing Services Division • Manage project deliverables required to be completed by the Testing Services Division • Lead project meetings with the Testing Services Division to update them on project status and to drive the timely completion of project deliverables • Coordinate knowledge and expertise transfer to the Test Management System Vendor on functions provided by Testing Services that have an impact on the design and implementation of the Test Management System • Facilitate the redesign of the examination planning process that is consistent with the infrastructure built to provide statewide online testing • Ensure the successful transfer of exam and applicant information collected by Testing Services to the HRMS • Other activities needed to support the efforts of the project | **$72,429** | **12/15/2016** |
| **Civil Service, Department of** | **Project Director, Exam System Modernization Location: Albany** | **Minimum Qualifications:**  Bachelor’s degree and eight years of leadership and management experience, preferably in the public sector; experience in managing large and complex projects is highly desirable. Two years substitute experience for a bachelor’s degree; one additional year substitute experience for a master’s degree. Specifically, the incumbent will be required to:   • Manage all aspects of the Department’s relationship with the ITS vendor selected to develop and implement the upgraded test management system.  • Facilitate project meetings and assign and track deliverables. • Facilitate the Department’s role in connecting the test management system to the Human Resources Management System, which will include coordinating with other agencies, including ITS, OGS and GOER.  • Direct the design and cost model for online testing for Civil Service exams. • Oversee the research, design and implementation associated with building the State’s online testing infrastructure. Also includes facilitating relationships with SUNY/CUNY. • Leading teams within both the Testing Services Division and Staffing Services Division to implement all phases of the project to upgrade testing systems and implement online testing. • Work with local municipalities, Commission Operations, and Municipal & Local Government Services to evaluate the existing capabilities and to build the local infrastructure for online testing. • Lead the design and implementation of two online test pilots and the coordination of the statewide implementation. • Provide regular project status reports to the Department’s executive staff and as needed presentations and reports to DOB and the Chamber. • Other projects as assigned. | **$109,487** | **12/15/2016** |
| **Civil Service, Department of** | **Project Coordinator – Exam System Modernization Location: Albany** | **Minimum Qualifications:**  Bachelor’s degree and at least five years of experience in governmental administrative operations. Project Management experience is highly desirable. Two years substitute experience for a bachelor’s degree; one additional year substitute experience for a master’s degree. Specifically, the incumbent will be required to:  • Attend project meetings as the lead representative from Staffing Services Division • Manage project deliverables required to be completed by the Staffing Services Division • Lead project meetings with the Staffing Services Division to update them on project status and to drive the timely completion of project deliverables • Coordinate knowledge and expertise transfer to the Test Management System Vendor on functions provided by Staffing Services that have an impact on the design and implementation of the Test Management System • Facilitate the redesign of the examination planning process that is consistent with the infrastructure built to provide statewide online testing • Evaluate the provision of T&Es under the redesigned program to determine if it should be used more broadly and if so, under what circumstances • Ensure the successful transfer of exam and applicant information collected by Staffing Services to the HRMS • Other activities needed to support the efforts of the project | **$72,429** | **12/15/2016** |
| **Dormitory Authority, (DASNY)** | **Code Administrator Location: Rochester** | **MINIMUM QUALIFICATIONS:** Bachelor’s degree plus four years relevant experience, or Associate’s degree plus six years relevant experience. Certification as a Code Enforcement Official in NYS. Must possess a valid driver’s license. Other combinations of education and experience may be considered. **Preferred Qualifications** Bachelor’s degree in Engineering, Architecture or related field plus four years relevant experience. Certification as a Code Enforcement Official in NYS. Must possess a valid driver’s license. **Essential Skills** § Excellent oral and written communications skills. § Demonstrated ability to work independently and exercise sound judgment. § Proficiency in PC applications such as Outlook, Excel, Access, Word and PowerPoint. | **$68,548** | **12/8/2016** |
| **Dormitory Authority, (DASNY)** | **Engineer Location: NYC** | **MINIMUM QUALIFICATIONS:** Bachelor’s degree plus five years relevant post-license experience. Must be licensed and registered in NYS as a Professional Engineer. Must possess a valid driver’s license. **Preferred Qualifications** Bachelor’s degree in Engineering plus five or more years relevant post-license experience. Must be licensed and registered in NYS as a Professional Engineer. Must possess a valid driver’s license. Familiarity with JD Edwards and Primavera Contract Manager. LEED certification. **Essential Skills** § Demonstrated ability to work independently and exercise sound judgment. § Demonstrated analytical skills. § Excellent oral and written communications skills. § Proficiency in PC applications such as Microsoft Outlook, Excel, Access, Word and PowerPoint. | **$81,403** | **12/15/2016** |
| **Dormitory Authority, (DASNY)** | **Project Manager Location: NYC** | **MINIMUM QUALIFICATIONS:** Bachelor's degree plus three years' relevant experience as a DASNY Sr. APM, including two years' supervisory experience or successful completion of designated supervisor training during probationary period, or Bachelor's degree plus three years' experience as a DASNY Field Representative (grade 3), including two years' supervisory experience or successful completion of designated supervisor training during probationary period, or Bachelor's degree plus seven years' relevant experience including two years' supervisory experience, or a NYS Professional Engineers or Architects license with 12 years' relevant experience including four years' supervisory experience. **Preferred Qualifications** Bachelor's degree in Engineering, Architecture, Construction Management, or a construction industry related field plus five years' experience as a DASNY Senior APM or Bachelor's degree in Engineering, Architecture, Construction Management, or a construction industry related field plus five years' experience as a DASNY Field Representative (grade 3) or Bachelor's degree in construction industry related field plus 10 years' relevant construction industry experience with public or private projects. NYS Professional Engineers or Architects license. Minimum two years' supervisory experience. PC applications and construction systems experience. (Primavera project management and scheduling applications preferred). Experience in the Job Order Contracting construction methodology procurement process. | **$81,403** | **12/15/2016** |
| **Dormitory Authority, (DASNY)** | **Assistant Purchasing Coordinator Location: Albany** | **MINIMUM QUALIFICATIONS:** Associate’s degree plus three years relevant experience. **Preferred Qualifications** Associate’s degree in Business or related field plus three years relevant experience or Bachelor’s degree in Business or Public Administration plus one year relevant experience in a large public organization. **Essential Skills** § Working knowledge of the building fit-out process. § Working knowledge of construction and operations purchasing. § Strong oral and written communications skills. § Proficiency in PC applications such as Outlook, Excel and Word. | **$39,866** | **12/15/2016** |
| **Energy Research and Development Authority, (NYSERDA)** | **Project Manager, Clean Transportation Job code: 417  Location: Albany** | **MINIMUM QUALIFICATIONS:**  • Experience managing a portfolio of research projects that include product development and commercialization elements • Experience developing solutions for the transportation sector • Excellent communication skills including written reports and presentation experience • Must be able to work effectively with a range of groups including businesses, universities, state and federal agencies, the financial/investment community, utilities, national laboratories, and public interest groups • A bachelor’s degree in Engineering; Physical or Chemical Sciences; Planning; Economics; or other relevant field  • An advanced technical, business, policy, or planning degree is preferred | **salary commensurate with education and experience** | **12/15/2016** |
| **Financial Services, Department of (DFS)** | **Executive Superintendent for Foreign and Wholesale Banks    Location: NYC** | **MINIMUM QUALIFICATIONS:** Formal qualifications are not filed for this position. The following may be considered minimally acceptable: Must have a Bachelor’s degree and ten (10) years or more of experience in banking or financial services and strong intellectual and management skills, and demonstrate initiative and dedication to risk management and improvement of processes in a complex and rapidly changing environment. | Commensurate with Experience | 12/14/2016 |
| **General Services, Office of** | **Visitor Services Assistant 1 (Hourly) (2) vacancies, Posting #16-364-CP Location: Curatorial and Tour Services Empire State Plaza Albany** | **MINIMUM QUALIFICATIONS:** Two years of experience in the visitor/customer service environment in a cultural institution. College study may be substituted for the required experience on the basis of 30 semester credit hours being equal to one year.  **Duties:** • Conduct guided tours of the New York State Capitol. • Conduct guided tours of the Empire State Plaza and Plaza Art Collection. • Staff Plaza Visitor Center, Plaza Information Booths, and Gift Shop. • Staff Corning Tower Observation Deck. • Handle administrative duties in Plaza Visitor Center and Plaza Information Booths. • Provide security and safety services for visitors. • Perform other duties as required. | **$15.41 per hour** | **12/5/2016** |
| **Health, Department of** | **Project Coordinator,  Office of Health Insurance Programs Division of Eligibility & Marketplace Integration Item: #79949   Location: Albany** | **Minimum Qualifications:**  • Eight (8) years professional experience in the administration of public or private programs, public policy, public health, insurance or related field; OR  • Bachelor’s degree and four (4) years of above described experience. • A Master’s degree may substitute for one year of experience. • College study may be substituted for up to four years of the required general experience, at the rate of 15 semester credit hours equaling six months of the required experience.   **PREFERRED QUALIFICATIONS:** • Experience writing grants, contracts, requests for proposals, or similar documents; • Strong writing, communication, organizational and interpersonal skills; • Ability to work independently as well as part of a team, and quickly absorb new information; • Ability to work well under pressure and meet deadlines; and • Expertise with New York’s Medicaid, Child Health Plus, and Essential Plan program eligibility and coverage policy issues. | $76,748-$96,732 | **12/15/2016** |
| **Homes and Community Renewal** | **BOND FINANCE ANALYST   Location: NYC** | **Minimum Qualifications:** · BA in Public Finance, Economics, Mathematics, Statistics or Business Administration; · 2 years’ experience in Public Finance, Bond Cash Flow generation and analysis, Credit Analysis or Finance Analysis; · Excellent quantitative, computer and writing skills; · Ability to conduct and control meetings; · Ability to negotiate in a high stress environment; · Excellent analytical skills; · Organizational skills; · Ability to work long hours; and · Ability to work under pressure. | **$58,600 – $107,700** | **12/15/2016** |
| **Human Rights, Division** | **HUMAN RIGHTS REGIONAL DIRECTOR 1 -  HOUSING INVESTIGATIONS UNIT  Location: Bronx** | **Minimum Qualifications:  Promotional:** Two years of service as a Human Rights Specialist 2 or three years of service as either a Human Rights Specialist 1 or Human Rights Specialist 1 (Spanish Speaking)  O**pen competitive:** • Ten years of satisfactory full-time (or equivalent part-time) professional-level work experience involved in human or social services, housing, community development, industrial or labor relations, including at least two years of supervisory experience; or • Six years of satisfactory full-time (or equivalent part-time) professional-level work experience involved in planning, developing, or human rights or civil rights programs, including at least two years of supervisory experience; or • A satisfactory equivalent combination of (a) and (b).  **Substitution:** A Bachelor’s degree may be submitted for two years of the non-supervisory experience; a Master’s degree in business or public administration, in social sciences, in labor, industrial or human relations, or in a closely related field or a law degree, may be substituted for one additional year of non-supervisory experience. **PREFERRED QUALIFICATIONS** • Demonstrated commitment to civil rights or human rights. • Experience in conducting and supervising investigations preferred. • Work experience in the field of housing discrimination. • Demonstrated work in or knowledge of the region in which the incumbent is to serve. • Strong communication (including written) skills. | **$72,429 (+$3,026 LOCATION PAY)** | **12/15/2016** |
| **Justice Center** | **Internal Investigator 2 Justice Center (Criminal) Location: Utica** | **Minimum Qualifications:**  Eight years of law enforcement investigative or field investigative\* experience. Substitution: An Associate’s degree may be substituted for two years of law enforcement or field investigative experience;  OR a Bachelor’s degree may be substituted for four years of law enforcement or field investigative experience. \*Investigative experience is defined as independent investigative experience and includes the following activities: interviewing and interrogating witnesses; collecting and analyzing data and evidence; writing and summarizing case narratives; and testifying at administrative hearings and criminal proceedings. Non-qualifying experience includes: Routine police patrol work, traffic enforcement, building surveillance, tax collection, collection of delinquent accounts, skip tracing, credit checking, auditing, employment interviewing, hotel or store detective, correction officer, guard, inspector or security related positions or in any other position which does not involve the level of field investigation as those positions described above WILL NOT be considered qualifying experience.  \*\*These positions require New York State residency at the time of appointment and candidates must have current NYS basic course for police officer certification.  \*\*Must possess a valid NYS Driver’s License. **Preferred Qualifications:** In addition to meeting the minimum qualifications, the preferred candidate would also possess experience in the direct provision of services which may include the care, review, investigation, assessment, treatment, or case planning for person(s) in facilities or programs covered by the Protection of People with Special Needs Act of 2012, which includes facilities or providers providing care to vulnerable persons within the State Oversight Agencies (SOA). The SOA agencies include the NYS Office of Mental Health, NYS Office for People with Developmental Disabilities, NYS Office of Alcoholism and Substance Abuse Services, NYS Office of Children and Family Services, NYS Department of Health, and NYS Education Department. | **$67,104 to $83,839** | **12/15/2016** |
| **Mental Health Office of** | **Full-Time Cleaner   Location: Central New York Psychiatric Center** | **Minimum Qualifications:** Applicants must be physically able to perform medium to heavy physical labor, and be able to understand and carry out written or oral instructions. These duties include, but are not limited to: • Picking up and removing hazardous articles which may be on floors, furniture and equipment and placing them in designated receptacles or in appropriate places. Moving furniture and equipment in connection with cleaning and care functions.  • Using mops, brushes, detergents, buffers, floor scrubbers and other cleaning implements to wash floors, corridors, stairs and stairwells, walls, partitions and windows from the inside or outside of buildings.  • Using manual and/or mechanical equipment to strip and wax floors; vacuum and shampoo carpets. • Using hand operated equipment and detergents to scrub and clean all areas of lavatories such as sinks, showers, toilets and urinals. • Using hand-dusting equipment to dust designated areas. • Using appropriate equipment such as ladders and scaffolds to wash light fixtures, replace light bulbs, dust and/or wash light fixtures and high places such as ceilings. • Using designated equipment to polish wood and metal fixtures and equipment. • May be assigned to remove snow; clean sidewalks, yards and drives. | **$27,355** | **12/15/2016** |
| **Mental Health Office of** | **Full-Time Cleaner   Location: Elmira Psychiatric Center** | **Minimum Qualifications:** There are no education or experience requirements. Applicants must have a working knowledge of the properties of various cleaning substances; ability to stand, stoop, bend and stretch for long periods of time; ability to use various cleaning equipment and products; ability to climb ladders and scaffolds; ability to perform medium to heavy manual labor; and ability to understand and follow verbal and simple written instructions. These duties include, but are not limited to: • Picking up and removing hazardous articles which may be on floors, furniture and equipment and placing them in designated receptacles or in appropriate places. Moving furniture and equipment in connection with cleaning and care functions.  • Using mops, brushes, detergents, buffers, floor scrubbers and other cleaning implements to wash floors, corridors, stairs and stairwells, walls, partitions and windows from the inside or outside of buildings.  • Using manual and/or mechanical equipment to strip and wax floors; vacuum and shampoo carpets. • Using hand operated equipment and detergents to scrub and clean all areas of lavatories such as sinks, showers, toilets and urinals. • Using hand-dusting equipment to dust designated areas. • Using appropriate equipment such as ladders and scaffolds to wash light fixtures, replace light bulbs, dust and/or wash light fixtures and high places such as ceilings. • Using designated equipment to polish wood and metal fixtures and equipment. • May be assigned to remove snow; clean sidewalks, yards and drives. | **$27,355** | **12/15/2016** |
| **Mental Health Office of** | **Full-Time Peer Specialist Location: St. Lawrence Psychiatric Center** | **Minimum Qualifications:** Candidates must demonstrate interpersonal communications skills and the ability to empathize with, relate to and effectively work with recipients of mental health services AND two years of active participation in mental health self-help activities, peer support or peer advocacy programs, or recipient run organizations or similar experiences or programs.  This position requires travel. A valid New York State Driver’s license is preferred. | **$33,972** | **12/15/2016** |
| **People with Developmental Disabilities , Office of (OPWDD)** | **General Mechanic, (2) vacancies  EOA # 2016-374  Location: Hudson Valley DDSO, 7 Wilbur Road   Thiells, NY 10984 (Rockland County) and Hudson Valley DDSO,   2745 Stoney Street Mohegan Lake, NY 10547 (Westchester County)** | **MINIMUM QUALIFICATIONS:** **PREFERRED REQUIREMENTS:** • Working knowledge of the methods, materials, tools and equipment used in the trade or trades to which assigned. • Working knowledge of safety standards and procedures. • Ability to understand and carry out written and oral instructions. • Will be required to train and supervise others.  • Will be required to plan and lay out work, develop time and material lists for projects assigned. • Will be required to read and interpret plans, codes, diagrams, architectural blueprints and specifications. • Basic computer skills preferred. • Valid NYS driver’s License. **MINIMUM QUALIFICATIONS:** Four years of full-time experience in a trade under a skilled journey-level position, which would provide training that is equivalent to that given in an apprenticeship program. Apprentice training in a trade or training gained by the completion of technical courses in a trade at a school or institute may be substituted for the above experience on a year-for-year basis. | **$40,172 - $49,041  Additional $3,026 annual downstate adjustment** | **12/13/2016** |
| **People with Developmental Disabilities , Office of (OPWDD)** | **Painter (Regional Project Crew) EOA # 2016-375  Location: Hudson Valley DDSO  255 Craigsville Road  Goshen, NY 10924** | **MINIMUM QUALIFICATIONS:** Four years of full-time experience in the painter trade under a skilled journey-level position which would provide training equivalent to that given in an apprenticeship program. Apprentice training in the painting trade or training gained by the completion of technical courses in the painting trade at a school or institute may be substituted for the above experience on a year-for-year basis. **PREFERRED REQUIREMENTS:** • Working knowledge of the methods, materials, tools and equipment used in the trade or trades to which assigned. • Working knowledge of safety standards and procedures. • Ability to understand and carry out written and oral instructions. • Will be required to train and supervise others. • Will be required to plan and lay out work, develop time and material lists for projects assigned. • Will be required to read and interpret plans, codes, diagrams, architectural blueprints and specifications. • Basic computer skills preferred. • Valid NYS Driver’s License. | **$40,172 - $49,041 Additional $1,513 annual Mid-Hudson adjustment** | **12/13/2016** |
| **Power Authority, New York (NYPA)** | **Journeyman Mechanic Tracking Code: #1984   Location: Marcy** | **MINIMUM QUALIFICATIONS:** Four (4) years experience as an apprentice Mechanic or equivalent. OR Must have successfully completed and be certified by the NYPA Apprenticeship Program. Under general supervision, performs all types of mechanical, civil and structural construction, maintenance and repair work on project features including reservoir, concrete dams, powerhouse, appurtenant structures and buildings, with marine equipment and all fixed or movable machinery and other equipment. The work will require one or more skills such as mechanic, machinist, welder, ironworker, blacksmith, millwright, carpenter, crane operator, rigger, plumber, pipefitter, sheet metal worker, mason, painter and auto mechanic. | **$38.70 per hour** | **12/15/2016** |
| **Power Authority, New York (NYPA)** | **Security Guard Tracking Code: #8010   Location: Marcy** | **MINIMUM QUALIFICATIONS: Required Skills** Must successfully complete the NYPA Placement Exercises for Security Guard and obtain a rating of acceptable. **Required Experience** Must be a trustworthy person who can be depended upon to maintain vigilance at all times; with no record of felony convictions possessing a valid New York State driver’s license. Must possess a current NYS Security Guard License in accordance with Security Guard Act of 1992. Must have a minimum of two years of current security guard experience. | **$26.57 per hour** | **12/15/2016** |
| **Power Authority, New York (NYPA)** | **Network Architect Tracking Code: #50041778   Location: White Plains** | **MINIMUM QUALIFICATIONS:**  · Bachelor's Degree (or equivalent work experience) in a computer science or related technical or business discipline. · Minimum 10 years experience working in a specialized area or software (or a minimum of 15 years of directly related experience for non-degree holders including at least 12 years in a network analyst capacity) · Industry training and certifications directly correlating with NYPAs infrastructure. i.e. Polycom Industry Certifications | **$117,300.00** | **12/15/2016** |
| **Power Authority, New York (NYPA)** | **Sr. Metering Engineer I Tracking Code: #1431    Location: Astoria** | **MINIMUM QUALIFICATIONS:**  • Bachelor of Science Degree in Electrical Engineering, or equivalent, from an accredited college or university • Master’s Degree preferred. • Minimum of 10 years of applicable work related experience. • NYS PE License. • Strong hands on experience with advanced metering systems, smart meters and communications systems, and operational systems. • Experience with NYPA policies and business practices preferred. • Experience in a lead engineer function for electric power system projects as applied to the electric utility industry. | **$122,400.00** | **12/15/2016** |
| **Workers' Compensation Board, NYS** | **Workers’ Compensation Assistant Medical Director   Location: Schenectady** | **Minimum Qualifications:** Possession of a degree as a Medical Doctor, or Bachelor of Medicine/Bachelor of Surgery and a license to practice medicine in New York State, completion of an approved internship and residency, and three years of post-training experience in an appropriate specialty. Medical practice experience in a public health arena, ability to conduct research, and knowledge of the workers’ compensation system as it relates to impairment, treatment and return to work issues is preferred. | $112,662.00 | 12/15/2016 |