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| New Postings~ March 15, 2018 | |  |  |  |
| **Agency** | **Position** | **Position Requirements** | **Projected Salary** | **Expiration Date** |
| **Children and Family Services, Office of (OCFS)** | **Native American Program Aide Location: Tonawanda Indian Community House  Child Welfare & Community Services   372 Bloomingdale Road Akron NY 14001  Erie County** | **Minimum Qualifications:** Four years of paraprofessional experience in direct delivery of human services programs and/or program planning specifically for Native Americans. In addition, incumbent must have a demonstrated working knowledge of modern and traditional tribal customs, mores and structures of the Indian Nations of New York State.    College education in programs in human services, accounting or studies in American Indian Culture may be substituted for up to four years of the human services qualifying experience at a rate of 30 college credits equals one year of experience. | **$21.20 per hour** | **3/27/2018** |
| **Children and Family Services, Office of (OCFS)** | **Affirmative Action Administrator 4 Location: Capital View Office Park  Equal Opportunity & Diversity Development  52 Washington Street North Building Rensselaer NY 12144  Rensselaer County** | **Minimum Qualifications:** Bachelor's degree and five years’ experience in equal employment opportunity, human rights, or affirmative action. At least two years of this experience must have been at a supervisory level.   Associate’s degree and seven years’ experience in equal employment opportunity, human rights, or affirmative action. At least two years of this experience must have been at a supervisory level.   Nine years’ experience in equal employment opportunity, human rights, or affirmative action. At least two years of this experience must have been at a supervisory level.   Qualifying experience includes experience with community service organizations concerned with affirmative action, equal employment opportunity, civil rights, diversity management, minority business development, or similar programs; experience in recruiting, training, and upgrading the educational and job qualifications of protected class members; and personnel administration or labor relations experience directly related to affirmative action.  A Master’s degree, or a Juris Doctorate can substitute for six years’ experience. | **$85244-$107751** | **3/28/2018** |
| **Children and Family Services, Office of (OCFS)** | **Youth Division Aide 3(Hourly) Location: Taberg Residential Center    10011 Taberg-Florence Road Taberg, NY 13471  Oneida County** | **Minimum Qualifications:** Two years full-time experience\* in the care and programming of youth\*\* under 21 years of age;   OR two years of full-time experience\* in the care, programming and/or secure custody of residential clients in a health care, mental hygiene or correctional institutional setting;  OR an Associate’s degree AND six months experience as described above\*;   OR a Bachelor’s degree;   OR a satisfactory equivalent combination of the above education and experience requirements;   OR a high school graduation or equivalency diploma AND one year of experience\*   \*Appropriate verifiable part-time experience will be accepted on a prorated basis.  \*\*Direct-care experience with youth involved in the juvenile justice system or in an institution, camp, school, community center, youth rehabilitation program or residential center. | **$20.02/hour** | **3/24/2018** |
| **Children and Family Services, Office of (OCFS)** | **Youth Division Aide 2 (Hourly) Location: MacCormick Secure Center    300 South Road Brooktondale, NY 14817  Tompkins County** | **Minimum Qualifications:** One year of satisfactory full time experience\* in the care and programming of youth\*\* under 21 years of age;   Or one year of full time experience\* in the care, programming and/or secure custody of residential clients in a health care, mental hygiene or correctional institutional setting;   Or high school graduation or equivalency diploma.    \*Appropriate verifiable part-time experience will be accepted on a prorated basis.    \*\*Direct –care experience with youth involved in the juvenile justice system or in an institutional, camp, school, community center, youth rehabilitation program, or residential center. Satisfactory completion of the probation period must include possession of a valid motor vehicle operator’s license and the ability to operate a motor vehicle legally in New York State. | **$16.93/hour** | **3/30/2018** |
| **Children and Family Services, Office of (OCFS)** | **General Mechanic Location: Finger Lakes Residential Center    250 Auburn Road Lansing, NY 14882  Tompkins County** | **Minimum Qualifications:** Four years of full-time experience in a trade under a skilled journey-level position which would provide training equivalent to that given in an apprenticeship program. Apprentice training in a trade or training gained by the completion of technical courses in a trade at a school or institute may be substituted for the above experience on a year-for-year basis. | **$41,795** | **4/2/2018** |
| **Children and Family Services, Office of (OCFS)** | **Youth Division Aide 3(Hourly) Location: Industry Residential Center   375 Rush-Scottsville Road Rush, NY 14543  Monroe County** | **Minimum Qualifications:** Two years full-time experience\* in the care and programming of youth\*\* under 21 years of age;   OR two years of full-time experience\* in the care, programming and/or secure custody of residential clients in a health care, mental hygiene or correctional institutional setting;  OR an Associate’s degree AND six months experience as described above\*;   OR a Bachelor’s degree;   OR a satisfactory equivalent combination of the above education and experience requirements;   OR a high school graduation or equivalency diploma AND one year of experience\*   \*Appropriate verifiable part-time experience will be accepted on a prorated basis.  \*\*Direct-care experience with youth involved in the juvenile justice system or in an institution, camp, school, community center, youth rehabilitation program or residential center. | **$20.02/hour** | **3/28/2018** |
| **Children and Family Services, Office of (OCFS)** | **Deputy Counsel (Special Assistant) Location: Capital View Office Park  Legal Affairs 52 Washington Street Rensselaer, NY 12144** | **Minimum Qualifications:** Candidates MUST have been admitted to the New York State Bar Exam. Candidates MUST have had five years of full-time relevant experience, AND the candidate MUST have a minimum of two years of experience supervising attorneys or performing highly complex and significant legal work.  Incumbents must remain members of the New York State Bar in good standing for the duration of this employment. Applicants must be admitted to practice law in New York State. In addition the Public Officers Law requires that attorneys in the Office be Citizens of the Unites States. | **salary commensurate with education and experience** | **3/30/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **Plant Utilities Engineer Location: Coxsackie Correctional Facility (Greene County)** | **Minimum Qualifications:** Two years of satisfactory hands-on experience in the operation and maintenance of boilers and/or auxiliary equipment or HVAC equipment in commercial, industrial, or institutional facilities (experience limited to residential applications is NOT considered qualifying); AND an associate's degree in Plant Utilities Technology or the equivalent. In order to determine whether a specific degree is equivalent to the Plant Utilities Technology program, the major course of study must include a minimum of 30 college semester credit hours in core curriculum courses, creditable toward the degree, in any combination of the following course areas: ▪ Heating Ventilation and Air Conditioning ▪ Electrical Circuits ▪ Fluid Mechanics ▪ Technical Communications ▪ Thermal Dynamics ▪ Utility Refrigeration Mechanics ▪ Blueprint Reading and Sketching ▪ Physics ▪ Boiler and Steam Systems ▪ Industrial Electricity ▪ Electric Utility Systems ▪ Plant Operation and Maintenance ▪ Industrial Instrumentation and Control ▪ Industrial Safety ▪ Environmental Air Quality OR thirty college semester credit hours in core curriculum courses creditable toward an associate's degree in Plant Utilities Technology or the equivalent, in any combination of the course areas as described in No. 1 above; OR 2. four years of satisfactory hands-on experience in the operation and maintenance of boilers and/or auxiliary equipment or HVAC equipment in commercial, industrial, or institutional facilities (experience limited to residential applications is not considered qualifying); OR 3. completion of a state Department of Labor apprenticeship program for stationary engineers or for plant maintenance (plumber/steamfitter) or plant maintenance (refrigeration/AC), which is a minimum of four years in duration; OR 4. possession of a Stationary Engineer or Boiler Operator license, which required a minimum of four years of experience or training; OR 5. a bachelor’s degree (from SUNY MARITIME COLLEGE) in Facilities Engineering. The following military experience is considered examples of qualifying experience: U.S. Air Force: Graduate of heating, HVAC, ventilation, air conditioning, and refrigeration apprenticeship program. U.S. Coast Guard: Must have been an enlisted machinery technician (MK) with the U.S. Coast Guard OR possession of a certificate as a Marine Engineer issued by the United States Coast Guard. U.S. Army: Must have been an enlisted power generation equipment repairer with the U.S. Army. U.S. Navy: Must have been an enlisted gas turbine systems technician, submarine nuclear propulsion plant operator reactor control, utilities man, machinist mate, or engineman with the U.S. Navy. U.S. Merchant Marine: Must have a merchant mariner's document (MMD) and be a qualified member of the engine department (QMED) as an oiler, fireman/watertender, refrigerating engineer or engineman. | **$44,836** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **Senior Launderer Location: Gowanda Correctional Facility (Erie County)** | **Minimum Qualifications:** ability to read and follow instructions and one year of experience in a commercial or institution laundry. | **$31, 691** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **General Mechanic Location: Mohawk Correctional Facility (Oneida County)** | **Minimum Qualifications:** Candidates must have four years of full-time experience in a trade under a skilled journey-level position which would provide training equivalent to that given in an apprenticeship program. Apprentice training in a trade or training gained by the completion of technical courses in a trade at a school or institute may be substituted for the above experience on a year-for-year basis. | **$41,795** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **Plant Utilities Helper Location: Mohawk Correctional Facility (Oneida County)** | **Minimum Qualifications:** There are no education or experience requirements for this class. When required to operate motor vehicles, must possess a valid New York State driver’s license for the type of vehicle to be operated. | **$30,031** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **Motor Vehicle Operator Location: Albion Correctional Facility (Orleans County)** | **Minimum Qualifications:** Candidates must possess a New York State driver license appropriate for the type of vehicle to be operated. Candidates may be required to possess a CDL Class A, B, C or General Class D license. | **$31,691** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **Motor Vehicle Operator Location: Taconic Correctional Facility (Westchester County)** | **Minimum Qualifications:** Candidates must possess a New York State driver license appropriate for the type of vehicle to be operated. Candidates may be required to possess a CDL Class A, B, C or General Class D license. | **$31,691** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **ASAT PA Location: Ogdensburg Correctional Facility (St. Lawrence County)** | **Minimum Qualifications:** Either 1. a current certification as a New York State Credentialed Alcoholism and Substance Abuse Counselor (CASAC); Or 2. a current certification as a New York State Credentialed Alcoholism and Substance Abuse Counselor Trainee (CASAC-T) and one year of post certification qualifying experience;\* Or 3. three years of qualifying experience.\* An associate’s degree (or higher) in an approved area\*\* may be substituted for two years of this experience. \*Qualifying experience consists of professional or paraprofessional experience in a program whose primary mission is alcohol and/or substance abuse treatment. The program can be in a hospital, correctional facility, school, community based prevention/intervention program or other addiction recovery program. Your experience must include all of the following functions: ▪ individual or group counseling ▪ intake/assessment ▪ treatment planning ▪ case work ▪ consultation ▪ the development of substance use disorder diagnostic impression Your counseling or casework experience must have focused primarily on the establishment of an ongoing, one-to-one relationship between you and the client, to establish and maintain recovery, and prevent relapse. Group experience must have focused primarily on responsibility for conducting group sessions designed to provide the participants with services for alcohol/substance abuse problems. \*\*Approved associate’s or higher degree areas for this examinations are: anthropology, audiology, child development/family relations, community mental health, chemical dependence administration, correctional studies, counseling/guidance, criminal justice, education, gerontology, health administration, health education, human services, nursing, nutrition, pastoral counseling, psychology, public justice, rehabilitation counseling, religious studies, social work, sociology, special education, speech pathology, therapy (including art, dance, drama, music, occupational, physical and recreational) and vocational counseling. Note: If you pass the examination for Alcohol and Substance Abuse Treatment Program Assistant (Spanish Language), you will be required to demonstrate your Spanish language proficiency at a level that will ensure your ability to perform properly the duties of the position. Only enough candidates to fill current vacancies will be called to the proficiency test. | **$44, 564** | **4/2/2018** |
| **Corrections and Community Supervision, Department of (DOCCS)** | **ASAT PA Location: Albion Correctional Facility (Orleans County)** | **Minimum Qualifications:** Either 1. a current certification as a New York State Credentialed Alcoholism and Substance Abuse Counselor (CASAC); Or 2. a current certification as a New York State Credentialed Alcoholism and Substance Abuse Counselor Trainee (CASAC-T) and one year of post certification qualifying experience;\* Or 3. three years of qualifying experience.\* An associate’s degree (or higher) in an approved area\*\* may be substituted for two years of this experience. \*Qualifying experience consists of professional or paraprofessional experience in a program whose primary mission is alcohol and/or substance abuse treatment. The program can be in a hospital, correctional facility, school, community based prevention/intervention program or other addiction recovery program. Your experience must include all of the following functions: ▪ individual or group counseling ▪ intake/assessment ▪ treatment planning ▪ case work ▪ consultation ▪ the development of substance use disorder diagnostic impression Your counseling or casework experience must have focused primarily on the establishment of an ongoing, one-to-one relationship between you and the client, to establish and maintain recovery, and prevent relapse. Group experience must have focused primarily on responsibility for conducting group sessions designed to provide the participants with services for alcohol/substance abuse problems. \*\*Approved associate’s or higher degree areas for this examinations are: anthropology, audiology, child development/family relations, community mental health, chemical dependence administration, correctional studies, counseling/guidance, criminal justice, education, gerontology, health administration, health education, human services, nursing, nutrition, pastoral counseling, psychology, public justice, rehabilitation counseling, religious studies, social work, sociology, special education, speech pathology, therapy (including art, dance, drama, music, occupational, physical and recreational) and vocational counseling. Note: If you pass the examination for Alcohol and Substance Abuse Treatment Program Assistant (Spanish Language), you will be required to demonstrate your Spanish language proficiency at a level that will ensure your ability to perform properly the duties of the position. Only enough candidates to fill current vacancies will be called to the proficiency test. | **$44, 564** | **4/2/2018** |
| **Dormitory Authority, (DASNY)** | **Senior Opportunity Programs Analyst, Professional Services Contracts Location: Albany** | **MINIMUM QUALIFICATIONS:** Bachelor's degree plus five years relevant experience in MWBE compliance monitoring in professional services (architects, engineers, construction managers) contracts and/or construction contracts, including two years supervisory experience or the successful completion of a designated supervisor training during probationary period. **Preferred Qualifications** Bachelor's or Master's degree in Architecture, Engineering, Business Administration, Public Administration or a related field plus eight years relevant experience in the review, monitoring and administration of professional service contracts and/or construction contracts on behalf of a significant organization. Experience with construction project management software systems. **Essential Skills** • Comprehensive knowledge of management principles. • Demonstrated analytical and conceptual skills. • Excellent negotiation skills and demonstrated results. • Knowledge of typical business overhead expenses. • Knowledge of the building design, construction and contracting processes. • Working knowledge of the New York State Contract system & Statewide Utilization Management Plan (SUMP). • Excellent oral and written communications skills. • Strong interpersonal skills. • Demonstrated ability to work independently, show initiative and exercise sound judgment. • Proficiency in PC applications such as Outlook, Excel, Word and Access. | **$86,386** | **3/28/2018** |
| **Dormitory Authority, (DASNY)** | **Project Manager Location: Syracuse** | **MINIMUM QUALIFICATIONS:** Bachelor's degree plus three years' relevant experience as a DASNY Sr. APM, including two years' supervisory experience or successful completion of designated supervisor training during probationary period, or Bachelor's degree plus three years' experience as a DASNY Field Representative (grade 3), including two years' supervisory experience or successful completion of designated supervisor training during probationary period, or Bachelor's degree plus seven years' relevant experience including two years' supervisory experience or successful completion of designated supervisor training during probationary period,, or a NYS Professional Engineers or Architects license with 12 years' relevant experience including four years' supervisory experience. **Preferred Qualifications** Bachelor's degree in Engineering, Architecture, Construction Management, or a construction industry related field plus five years' experience as a DASNY Senior APM or Bachelor's degree in Engineering, Architecture, Construction Management, or a construction industry related field plus five years' experience as a DASNY Field Representative (grade 3) or Bachelor's degree in construction industry related field plus 10 years' relevant construction industry experience with public or private projects. NYS Professional Engineers or Architects license. Minimum two years' supervisory experience. PC applications and construction systems experience. (Primavera project management and scheduling applications preferred). | **$86,386** | **3/26/2018** |
| **Dormitory Authority, (DASNY)** | **Director, Grants Administration Location: Albany** | **MINIMUM QUALIFICATIONS:** Bachelor’s degree plus ten years relevant experience. Six years’ experience supervising and evaluating professional staff and a solid record of management experience. Other combinations of experience and education may be considered for candidates with advanced degrees. **Preferred Qualifications** Bachelor’s degree plus ten years relevant experience. Six years’ experience supervising and evaluating professional staff and a solid record of management experience. Experience working with state entities including the Division of the Budget, Senate, and Assembly. Experience working with competitive and non-competitive grant programs. Demonstrated ability to work collaboratively with a variety of professionals in other disciplines, including Finance, Information Services, and Counsel. **Essential Skills** ▪ Excellent oral and written communications skills. ▪ Demonstrated organizational skills and ability to prioritize. ▪ Demonstrated ability to work independently and exercise sound judgment. ▪ Demonstrated management skills. ▪ Demonstrated judgment and discretion in matters of confidentiality. ▪ Demonstrated analytical and conceptual skills. ▪ Demonstrated accuracy and attention to detail. ▪ Proficiency in PC applications such as Outlook, Excel, Access, Word and PowerPoint. ▪ Demonstrated judgment and discretion in matters of confidentiality. | **$126,887** | **4/13/2018** |
| **Economic Development, Department of** | **Executive Vice President / Director, Division of Minority and Women’s Business Development Location: NYC** | **Minimum Qualifications:** Education level required: Graduate degree in government, business, public administration, economics or relevant field Equivalent Experience required: 10+ years’ relevant experience with community and economic development issues & business finance. 5+ years’ supervisory/management experience Knowledge Required: Excellent written and oral communications skills | **Commensurate with Experience** | **3/16/2018** |
| **Empire State Development (ESD)** | **Treasurer Location: NYC** | **Minimum Qualifications:** Education Level required: Bachelor’s Degree in Finance, Economics or Accounting and a Master’s Degree in a related field. Relevant experience required: 12+ years of progressive experience in cash management, investment management, debt issuance, debt management, and municipal finance and a proven track record of developing and/or managing state-of-the-art Treasury operations. Experience as a public or private sector Treasurer a plus. Experience must also include significant management of staff. Knowledge required: Outstanding analytical skills, excellent written and oral communication skills, thorough understanding of capital markets, municipal finance and treasury operations. | **$150,000 – 165,000** | **4/15/2018** |
| **Energy Research and Development Authority, (NYSERDA)** | **Facilities Manager     Location: Albany** | **MINIMUM QUALIFICATIONS:**  • A bachelor’s degree plus five years’ relevant experience or seven years’ experience may be substituted in lieu of a degree • Two years’ supervisory experience • Passion for operational excellence with a proven ability to plan, organize and direct the work of others and to prioritize and triage work assignments and work orders while meeting deadlines in a fast-paced environment • Ability to deal with emergencies and changing priorities • Proficiency with Microsoft Office • Familiarity with building energy management systems a plus | **salary commensurate with education and experience** | **3/29/2018** |
| **Environmental Conservation, Department of** | **Fish and Wildlife Technician 1 (Seasonal) Item: #49255 Location:  484 Randall Road  Ridge, (Suffolk County)** | **MINIMUM QUALIFICATIONS:**  Applicants must meet the minimum qualifications for the Fish and Wildlife Technician 1 position which are as follows: 30 semester credit hours, including 12 semester credit hours in fisheries; marine resources or wildlife management; mariculture; marine biology; aquaculture; aquatic, marine or terrestrial ecology; zoology; marine technology; botany; limnology; hydrology; or oceanography. | **$16.02 Hourly** | **3/19/2018** |
| **Environmental Conservation, Department of** | **Fish and Wildlife Technician 1 (Seasonal) Item: #49333 Location:  625 Broadway, Albany** | **MINIMUM QUALIFICATIONS:**  Applicants must meet the minimum qualifications for the Fish and Wildlife Technician 1 position which are as follows: 30 semester credit hours, including 12 semester credit hours in fisheries; marine resources or wildlife management; mariculture; marine biology; aquaculture; aquatic, marine or terrestrial ecology; zoology; marine technology; botany; limnology; hydrology; or oceanography. | **$16.02 Hourly** | **3/20/2018** |
| **Environmental Conservation, Department of** | **Office Assistant 1 (Seasonal) Item: #49335 Location:  701 S. Main Street  Northville (Fulton County)** | **MINIMUM QUALIFICATIONS:**  There are no education or experience requirements.    **Duties Description** Process invoices for payment. Input data entry into software program. Answer phones and greet the public. Sort/Distribute mail. Maintain records and files to include trail register sheets, insurance certificates, volunteer forms, snowmobile trail TRPs and agreements, volunteer stewardship agreements. Sell hunting and fishing licenses.    **Additional Comments** Must have valid driver’s license or demonstrate the ability to meet the transportation needs of the position.  Be familiar with computers and be fluent in Microsoft Office Word and Excel. Have customer service experience. | **$12.41 Hourly** | **3/20/2018** |
| **Environmental Conservation, Department of** | **Forestry Technician 1 (Seasonal) Item: #49359 Location:  182 East Union Street, Suite 3   Allegany,  (Cattaraugus County)** | **MINIMUM QUALIFICATIONS:**  30 semester college credit hours, including or supplemented by 12 semester credit hours in forestry, which must include at least one course in three or more of the following areas: pathology, entomology, forest biology, silvics, silviculture, forest mensuration, forest protection, forest soils, dendrology, botany or land surveying.  OR   One year of diversified, technical forestry experience in two or more of the following areas: forest management, including sale and removal of timber products, nursery management, including the transplanting of tree or shrub seedlings; forest pest management, including control of diseases and insect pests. | **$16.02 Hourly** | **3/21/2018** |
| **Environmental Conservation, Department of** | **Fish and Wildlife Technician 1 (Seasonal) Item: #49391 Location:  625 Broadway, Albany** | **MINIMUM QUALIFICATIONS:**  Applicants must meet the minimum qualifications for the Fish and Wildlife Technician 1 position which are as follows: 30 semester credit hours, including 12 semester credit hours in fisheries; marine resources or wildlife management; mariculture; marine biology; aquaculture; aquatic, marine or terrestrial ecology; zoology; marine technology; botany; limnology; hydrology; or oceanography. | **$16.02 Hourly** | **3/22/2018** |
| **Environmental Conservation, Department of** | **Parks and Recreation Aide 6 (Seasonal) Item: #49397 Location:  Stamford Sub Office (Delaware County)** | **MINIMUM QUALIFICATIONS:**  There are no education or experience qualifications for this position. Must be 18 years old. Must have and maintain a valid NYS driver's license. Must have ability to communicate effectively. Must be proficient using a computer to complete reports, data entry, etc.. | **$14.37 Hourly** | **3/22/2018** |
| **Environmental Conservation, Department of** | **Conservation Recreation Facility Supervisor 3 (Seasonal) Item: #49440 Location:  Rollins Pond Campground (Franklin County)** | **MINIMUM QUALIFICATIONS:**  Must have two years of satisfactory supervisory experience in maintenance, construction, landscaping or retail operations. Retail operations must include responsibilities dealing with the public, customer service and daily financial reporting and processing. Preferably in public/recreational facilities. | **$18.57 Hourly** | **3/23/2018** |
| **Environmental Conservation, Department of** | **Office Assistant 1 - Keyboarding (Seasonal) Item: #49446 Location:  232 Golf Course Road, Warrensburg (Warren County)** | **MINIMUM QUALIFICATIONS:**  Applicant must pass a typing test and be able to accurately (95%) type 30 words per minute.   Duties: 1) Applicant must be able to independently work on the CEDR filing project, including electronically filing all of the archived materials in the Warrensburg and Ray Brook Offices. This filing will also include all of the engineering reports, plans and specifications currently in storage. As there are extensive files in storage that have to be kept per the records retention policy, this workload is extensive. Applicant must be able to scan 4,000 pages per week (including 25 full size plan sets), and accurately file the electronic documents in the CEDR system using the correct naming convention. Work will be spot checked by supervisor. 2) Applicant will also support DEC Region 5 DOW staff including keyboarding and administrative tasks. Staff support will include (but not be limited to): proofreading and final formatting of staff letters, filing new projects and materials in CEDR, administrative support with expense reports, administrative support with staff scheduling, administrative support with FMIS, administrative support with FOIL and other tasks. 3) Applicant will provide support for DOW tracking systems, including (but not limited to) plan review tracking, inspection tracking, grant administration, and project tracking. 4) Applicant will help draft a Region 5 DOW electronic filing policy by detailing scanning and filing procedures being developed. 5) Applicant will provide special project support including the development of spreadsheets, Power Point presentations, reports, and other documents, etc. 6) Applicant will fill in for other Region 5 administrative staff (only on an emergency basis). | **$12.66 Hourly** | **3/23/2018** |
| **Environmental Conservation, Department of** | **Lifeguard (Seasonal) Item: #49455 Location:  Ray Brook Office Campgrounds** | **MINIMUM QUALIFICATIONS:** Must be at least 16 years of age; Possess current certification in American Red Cross Lifeguard Training or equivalent; Possess current certification in the American Red Cross Waterfront Module or equivalent; Possess current certification in American Red Cross CPR for the professional rescuer or equivalent; and Successfully complete a practical examination administered by DEC or OPRHP in lifesaving and CPR skills. | **$13.54 Hourly** | **4/6/2018** |
| **Environmental Conservation, Department of** | **Park and Recreation Aide, Item: #49453 Location: Ray Brook Office Campgrounds** | **MINIMUM QUALIFICATIONS:** Possession of a valid drivers license is required.  Job duties can include cleaning / maintenance, front end customer service and camper registration.  Will be required to work weekends and holidays. Will be required to do manual work in park (such as lifting garbage cans chest high, using rakes and shovels, push/riding lawn mowers, and cleaning toilets).  Must be able to speak clearly and communicate with the camping public, coworkers. Must be willing and able to read and understand the Campground Operations Manual and perform all assigned functions defined within. Must be able to communicate any issues with supervisor and complete assignments with high consideration for the safety of the employee and others. Will be required to operate a personal computer for time and attendance submittal, revenue accounting purposes and permit issuance. | **$10.40-$11.44 Hourly** | **4/6/2018** |
| **Environmental Conservation, Department of** | **Maintenance Assistant Parks (Seasonal) Item: #49444 Location: AuSable Point Campgrounds, Peru (Clinton County)** | **MINIMUM QUALIFICATIONS:**  Must possess two years of experience in maintenance or mechanical work under the supervision of a skilled trades person or completion of an appropriate two year technical school course.  -Must have and maintain a valid motor vehicle operators license. | **$16.02 Hourly** | **3/23/2018** |
| **General Services, Office of** | **Senior Parking Services Attendant, (multiple vacancies) Item: # 18-79-JPD Location: Real Estate Center Real Property & Facilities Management Parking Management Albany** | **MINIMUM QUALIFICATIONS:**  Candidates must be physically able to perform the duties assigned. Possession of a valid New York State driver’s license may be required.  Duties: Responsible for the direct supervision of approximately 8-10 Parking Services Attendants ensuring all necessary training is provided and written annual evaluations are completed to ensure that they possess the ability and skills required to perform their daily responsibilities in a professional and efficient manner. Responsible for the supervision of multiple visitor lots with little to no supervision.   Responsible for the collection, verification, and depositing of all visitor and permit revenues. Responsible for the supervision and management of enforcement operations in all permitted lots and garages. May oversee various maintenance operations including but not limited to: snow removal, landscaping, lot restriping, cleaning and general maintenance. In addition, Senior Attendants may be responsible to manage other aspects of the Parking Management Bureau such as Uniform management and distribution, providing electronic reports to management when requested, issuance of parking permits and other program duties as assigned. | **$33,478.00** | **3/28/2018** |
| **General Services, Office of** | **Warehouse Supervisor Item: # 18-78-CP Location: Support Services – Distribution Management Menands Distribution Center Albany** | **MINIMUM QUALIFICATIONS:**  Provisional Pending Examination/Temporary: Six years of experience in warehouse operations, supply chain management and logistics. One year must have included supervision of staff.  An Associate’s degree can substitute for two years of non-supervisory experience; a Bachelor’s degree may substitute for four years of non-supervisory experience.  Duties: Duties will include, but are not limited to:  • Responsible for the site specific daily administration, supervision, and management of site-specific Distribution Center operation. • Process requests and maintain daily communication with tenant agencies. • Maintain accountability of warehouse items using inventory system. • Assist with transitions; work with tenant agencies to move assets, perform physical inventories, and coordinate surplus requests. • Possess a diverse knowledge of material handling equipment, storage solutions, space management, shipping diversity, inventory management, and code compliance. • Represent OGS Distribution Management in communications or meetings with supply contractors, manufacturers, and tenant agencies. • Recommend capital improvements, equipment purchases, and maintenance contracts. • Schedule preventative maintenance and repairs for facility vehicles and equipment. • Act as Health and Safety Representative for onsite staff. • Understand and enforce internal controls and processes.  • Interpret and communicate work procedures and agency policies to staff. • Perform the full range and scope of supervisory responsibilities. • Perform other duties as required. | **$55,494.00** | **3/28/2018** |
| **Indigent Legal Services, Office of** | **Special Assistant Location: Albany** | **Minimum Qualifications:** A bachelor’s degree from an accredited college or university is required; a master’s degree is preferred. The ideal candidate will demonstrate the ability to fulfill the duties and responsibilities attached to this position. Experience in the field of criminal justice a plus. Duties: The Special Assistant will assist the Office of Indigent Legal Services (“Office”) in its efforts to improve the quality of mandated representation in criminal and family court under County Law Article 18-B. The holder of this position will serve as Administrative Officer and will be responsible for providing administrative oversight of the operations of the Office, including the Office’s grants and distribution programs. The holder of this position will report directly to agency Counsel, who works under the guidance of the Director. All case-related information and knowledge obtained in the performance of these duties is highly confidential and may be subject to attorney-client privilege. | **$90,000-$103,000** | **4/13/2018** |
| **Information Technology Services, Office of** | **Project Director Ref #18250 Location: Albany** | **Minimum Qualifications:** Candidate must possess eight years of project management experience for major multi-agency business transformation and/or information technology development projects, including 3 years of management experience. **Substitutions:** A Bachelor’s degree in Public Administration, Business, or related field may substitute for experience on a year for year basis. A Master’s degree or higher-level degree may substitute for an additional year. **Preferred Experience:** Experience directing a project team within a State or City Health and Human Services entity. | **commensurate with experience** | **3/29/2018** |
| **Information Technology Services, Office of** | **Project Assistant/ Telecommunication Analyst, Ref #18542 Location: Albany** | **Minimum Qualifications:**  Seven or more years of experience in Unix, Oracle and Pinnacle TMS environments. The following degrees, preferably in Computer Science, may substitute for the general experience as indicated:  • Associate’s degree and six years of experience • Associate’s degree including 15 semester credit hours in computer science and five years of experience • Bachelor’s degree and five years of experience • Bachelor’s degree including 15 semester credit hours in computer science and four years of experience • Master’s degree in computer science or related field substitutes for an additional year of experience • Doctorate in computer science or related field substitutes for an additional 2 years of experience   **Preferred Qualifications:** In addition to the technical background, the ideal candidate will have: • Seven or more years of experience in supporting an enterprise voice environment of 50,000 phones or more; • Seven years of experience supporting HP Unix or AIX environment; • Seven years of experience supporting E911 updates and assignments; • Seven years of experience supporting phone number management; • Oracle Database Certification; • Five years of experience of Database backup and recovery. | **$88,603** | **3/26/2018** |
| **Information Technology Services, Office of** | **Project Coordinator / Service Delivery Manager, Ref #18538 Location: Albany** | **Minimum Qualifications:**  Eight (8) years related experience in performing analytical analysis in an IT environment, including two (2) years of supervisory experience or one (1) year of managerial experience.  The following degrees, preferably in Computer Science, may substitute for the general experience as indicated:   • Associate’s degree and seven years of experience  • Associate’s degree including 15 semester credit hours in computer science and six years of experience  • Bachelor’s degree and six years of experience  • Bachelor’s degree including 15 semester credit hours in computer science and five years of experience  • Master’s degree in computer science or related field substitutes for an additional year of experience • Doctorate in computer science or related field substitutes for an additional two years of experience. | **$98,160** | **3/25/2018** |
| **Information Technology Services, Office of** | **Project Assistant/ DCH Block Storage Service, NS, Ref #18546 Location: Albany** | **Minimum Qualifications:**  Five or more years of experience in storage configuration and administration, managing storage migrations projects involving multiple sites and technologies. Planning and execution of SAN switch upgrades and replacements. An expert level support of the following products: • Cisco SAN Networks • EMC VMAX Series storage arrays • EMC VNX Series storage arrays • EMC Unisphere • IBM XIV storage arrays The following degrees, preferably in Computer Science, may substitute for the general experience as indicated:  • Associate’s degree and four years of experience • Associate’s degree including 15 semester credit hours in computer science and three years of experience • Bachelor’s degree and three years of experience • Bachelor’s degree including 15 semester credit hours in computer science and two years of experience • Master’s degree in computer science or related field substitutes for an additional year of experience • Doctorate in computer science or related field substitutes for an additional 2 years of experience  **Preferred Qualifications:** In addition to the technical background, the ideal candidate will have: • Bachelor’s degree in the field of Information Technology/Computer Science. • Five or more years of experience with support of systems related to Criminal Justice processing.  • Demonstrated skill in Architectural design and service integration. • Expert level debugging skills. | **$71,847** | **3/29/2018** |
| **Information Technology Services, Office of** | **Project Assistant/ DCH Backup and Recovery Service, Ref #18547 Location: Albany** | **Minimum Qualifications:**  Five or more years of experience in an architectural/engineering role, consolidate backup data and function across multiple backup solutions. This experience must include expert level support of the following products: • CommVault Simpana • IBM TSM  • IBM Protectier • EMC Avamar Backup and Recovery • HP StoreOnce  The following degrees, preferably in Computer Science, may substitute for the general experience as indicated:  • Associate’s degree and four years of experience • Associate’s degree including 15 semester credit hours in computer science and three years of experience • Bachelor’s degree and three years of experience • Bachelor’s degree including 15 semester credit hours in computer science and two years of experience • Master’s degree in computer science or related field substitutes for an additional year of experience • Doctorate in computer science or related field substitutes for an additional 2 years of experience   **Preferred Qualifications:** In addition to the technical background, the ideal candidate will have: • The ability to work independently and as a team member in a shared resource environment.  • Five or more years of experience with support of systems related to Criminal Justice processing.  • Demonstrated skill in Architectural design and service integration | **$71,847** | **3/29/2018** |
| **Justice Center** | **Quality Care Facility Review Specialist 1 Location: Delmar** | **Minimum Qualifications:** Possession of a Bachelor’s degree or license to practice as a Registered Nurse in New York State; AND two years of experience\* working in any of the following, or combination of the following: a New York State Office of Mental Health, Office for People With Developmental Disabilities, Office of Children and Family Services, Department of Health, State Education Department or Office of Alcoholism and Substance Abuse Services licensed or supervised facility covered under the jurisdiction of the NYS Justice Center for the Protection of People with Special Needs; investigating complaints and allegations of abuse and neglect of persons receiving care from a facility or provider covered under the jurisdiction of the NYS Justice Center for the Protection of People with Special Needs; a medical facility; a child protective services organization; or as a professional advocate or service provider in the field of rehabilitation, developmental disabilities, or mental health. **\*Preferred Qualifications:** The preferred candidate will have a master’s degree in human services, social work, psychology or other relevant clinical or health related field; excellent writing skills; quality assurance/improvement, interview, investigation and/or risk management experience; computer skills and knowledge; research experience; and experience with meeting facilitation and presenting to groups. | **$55,494 - $70,566** | **3/29/2018** |
| **Labor, Department of** | **Senior Employment Security Clerk     Location: Customer Contact Center Albany, One Vacancy** | **Minimum Qualifications:**  An Associate's Degree or 60 college semester credit hours and one year of work experience in customer service\* or a high school diploma and three years of work experience one year of which must be in customer service\*.   \*Customer service is defined as dealing with many different individuals on a continuous basis where verbal communication is the primary aspect for accomplishing the duties of the position. Qualifying experience includes call center agent, caseworker, customer service representative, sales representative providing information and service. Non-qualifying experience includes cashier, fast food worker, gas attendant or security guard. | **$16.93 per hour** | 3/29/2018 |
| **Mental Health Office of** | **General Mechanic    Location: Western New York Children’s Psychiatric Center** | **Minimum Qualifications:** Four (4) years of full-time experience in a trade under a skilled journey-level position that would provide training equivalent to that given in an apprenticeship program. Apprentice training in a trade or training gained by the completion of technical courses in a trade at a school or institute may be substituted for the above experience on a year-for-year basis. | **$41,795** | **3/29/2018** |
| **Mental Health Office of** | **Two (2) Part-Time Food Service Workers    Location: Rochester Psychiatric Center** | **Minimum Qualifications:** Candidates must be able to read, write, and speak English and must be able to follow both written and verbal instructions.  Duties:  • Responsible for serving food and for keeping areas where food is served both clean and in good order.  • Prepare trays for serving, transport food carts to serving areas, and return used dishes and equipment to pot and dishwashing areas. • Some food preparation may be required. • Clean serving or tray line areas as appropriate and make sure that all equipment is ready for the next meal. • Some operation of a dishwasher may be required. • Participate in sanitation activities in dining areas and in other food service and preparation areas, order and store supplies, and generally help to ensure that individuals in the care of the facility are fed properly. • Food service and/or food preparation tasks may require medium to heavy physical effort. | **$28,440 (based on full-time employment)** | **3/29/2018** |
| **Mental Health Office of** | **Two (2) Full-Time Food Service Workers   Location: Rochester Psychiatric Center** | **Minimum Qualifications:** Candidates must be able to read, write, and speak English and must be able to follow both written and verbal instructions.  Duties:  • Responsible for serving food and for keeping areas where food is served both clean and in good order.  • Prepare trays for serving, transport food carts to serving areas, and return used dishes and equipment to pot and dishwashing areas. • Some food preparation may be required. • Clean serving or tray line areas as appropriate and make sure that all equipment is ready for the next meal. • Some operation of a dishwasher may be required. • Participate in sanitation activities in dining areas and in other food service and preparation areas, order and store supplies, and generally help to ensure that individuals in the care of the facility are fed properly. • Food service and/or food preparation tasks may require medium to heavy physical effort. | **$28,440** | **3/29/2018** |
| **Mental Health Office of** | **Part-Time Research Scientist 4   Location: Nathan S. Kline Institute for Psychiatric Research Center for Biomedical Imaging and Neuromodulation  140 Old Orangeburg Road, Orangeburg, NY 10962** | **Minimum Qualifications:** Bachelor’s Degree and five years of professional research experience in the appropriate field; or a Master’s Degree and four years of such experience; or a doctorate in the appropriate field and two years of such experience.   **PREFERRED QUALIFICATIONS:**  The ideal candidate will have a Doctorate in Neuroscience, Psychology, or related fields and five years of post-graduate experience. The ideal candidate will also have an extensive knowledge of the conduct, coordination, analysis, and publication of imaging analysis studies. Additionally, the ideal candidate should have the following:  • An extensive publication track record in the areas of task and resting state functional MRI, with demonstrated experience in clinically-focused research topics.  • Programming experience in at least one of our preferred languages (Python, Matlab, R, C/C++).  • Expertise in the use of two or more fMRI analysis packages (e.g., AFNI, FSL, SPM).  • Prior experience with machine learning theory and exploratory statistical analysis.  • Experience with the analysis of EEG data.  • Experience with one or more brain stimulation methodologies. | **$43,433 (Salary reflects 50% effort)** | **3/29/2018** |
| **Mental Health Office of** | **Two (2) Part-Time 50% Food Service Worker 1   Location: Bronx Psychiatric Center 1500 Waters Place Bronx, NY 10461** | **Minimum Qualifications:** Candidates must be able to read, write, and speak English and must be able to follow both written and verbal instructions.  Duties:  Food Service Worker 1 employees perform a variety of tasks in the area of food preparation including but not limited to:   • Washes refrigerators and other equipment by hand or with pressure cleaning equipment using a variety of cleaning substances. • Cleans loading dock areas, garbage cans, storage areas, food preparation areas and general kitchen area including floors, ceilings and walls using mops, scrub brushes and other equipment as necessary. • Washes pots, pans and other utensils by hand and machine. • Sterilizes food sample jars according to directions. • Unloads delivery trucks and stores deliveries in appropriate storage areas. • Brings food and other supplies to preparation and serving areas as directed. • Cleans fruits, vegetables and potatoes in preparation for cooking as directed. | **$28,440 (based on full-time employment)** | **3/29/2018** |
| **Mental Health Office of** | **Full-Time Research Scientist 6   Location: Nathan S. Kline Institute for Psychiatric Research Center for Biomedical Imaging and Neuromodulation  140 Old Orangeburg Road, Orangeburg, NY 10962** | **Minimum Qualifications:** Doctorate Degree and four years of professional research experience in the appropriate field.  **PREFERRED QUALIFICATIONS:** The ideal candidate will have four years of experience in an administrative or leadership role within an imaging center; experience in combining functional MRI with both traditional and novel anatomical assays; an interest and background in the relationship of interoceptive brain systems to autonomic functioning, namely how the brain senses and controls the skin and inner organs and how this is integrated into subjective feelings, emotions and cognition; and a track record of supporting clinical partners and end users. | **$133,843** | **3/29/2018** |
| **Mental Health Office of** | **Deputy Director, Psychiatric Center 1 – Quality Management   Location: St. Lawrence Psychiatric Center** | **Minimum Qualifications:** A. Education  A master’s degree in a mental hygiene discipline (occupational therapy, physical therapy, social work, psychology, recreation therapy, rehabilitation counseling, education, and nursing), hospital/health administration, or other administrative area specifically related to health care, sociology, statistics, or quantitative research, or a license to practice medicine in NYS or Canada.  AND B. Experience Six (6) years of experience in a mental health program or health care setting that includes two (2) years of managerial experience in at least three (3) quality management component areas such as program evaluation, clinical risk management, standards compliance, survey readiness, utilization review, or a closely related area. Substitutions  Managerial experience in only two (2) of the quality management component areas noted above requires an additional year of such experience; managerial experience in only one (1) of the quality management component areas noted above requires an additional two (2) years of such experience.  A license to practice medicine or a doctoral degree may substitute for one (1) year of the general experience.   Additionally, all candidates must be eligible to participate in Federal health care programs (e.g., Medicaid). Individuals excluded from participation in these programs will not be considered. | **$104,640 - $132,054** | **4/10/2018** |
| **Power Authority, New York (NYPA)** | **Apprentice Operator Tracking Code: 1819   Location: Lewiston** | **MINIMUM QUALIFICATIONS:**  Must have completed two year technical degree (AAS) in Electrical or Mechanical or related field. Required Experience Less than one year of experience. Must have completed two year technical degree (AAS) in Electrical or Mechanical or related field. | **$29.26/hour** | **3/29/2018** |
| **Power Authority, New York (NYPA)** | **Billing Analyst Tracking Code: 1025  Location: White Plains,** | **MINIMUM QUALIFICATIONS:**  · Bachelor’s degree in related business area (Accounting, Economics, Finance, Mathematics, Business Administration), or a combination of an Associate’s degree and additional years of experience is required. · Minimum of 5 years of experience in a corporate billing / accounts receivable role is required. · Minimum of 5 years of experience in an analytical function or business setting required. | **$62,140** | **3/29/2018** |
| **Power Authority, New York (NYPA)** | **Smart Grid Solution Architect - Strategic Operations Tracking Code: 7212  Location: White Plains,** | **MINIMUM QUALIFICATIONS:**  · Bachelor of Science in Electrical Engineering, Industrial & Systems Engineering, or Computer Science, (4-year degree); an advanced degree is strongly preferred. · Minimum of 15 years of experience in the energy industry. · Working experience with Enterprise Architecture or equivalent. · New York State Professional Engineer’s license is desired, but not required. · Experienced in management and oversight of technical contractors and consultants, and formulating recommendations to management · PMI PMP certified, preferred. | **$142,340** | **3/29/2018** |
| **Power Authority, New York (NYPA)** | **Application Developer Tracking Code: 50044532  Location: White Plains,** | **MINIMUM QUALIFICATIONS:**  · Bachelor's degree in Engineering, IT, or related field. · Minimum 6 years quality experience (or a minimum of 10 years of directly related experience for non-degree holders) including at least 5 years in an applications development and support environment. · Strong knowledge and experience in Python, ASP.Net, C#, Java Script · Able to score at least 65% on the HackerRank pre-certification · Experience in Tableau reporting · Experience in working with Cloud based applications · Experience with ETL and/or other Big Data processes will be a plus · Strong understanding of Software development methodologies, Design Patterns, Application Security, databases (Relational and NoSQL) · Experience with Web Service technologies and REST services · Team Foundation Server experience for both source control and software development methodologies is required · Excellent debugging and optimization skills · Person must be able to travel for meetings and project coordination. | **$98,320** | **3/29/2018** |
| **Workers' Compensation Board** | **Project Director, Workers’ Compensation Board  Office of General Counsel Adjudication Item #07779   Location: Schenectady** | **MINIMUM QUALIFICATIONS:**  Ten years of experience working with a State Workers’ Compensation Adjudication Office. Five years of which must be in a managerial capacity or executive leadership capacity, including managing multiple teams of staff.   AND   Five years of experience working with an Unrestricted Judicial Calendaring system. | **$128,643** | **3/29/2018** |